

The Garland Cultural Arts Commission of the City of Garland met at 4:00 p.m. in regular session on Tuesday, April 16, 2013 in the Granville Arts Center meeting room.

Members Present: DeAnne Driver, Chair
Sheri Stevens, Vice-Chair
Howard Gay
Reta Day
Blanca Sanchez
Claudia Porras
Harlan Seagren
JoAnn Traylor

Members Absent: Craig Wright

Staff Present: Patty Granville, Director of Cultural Facilities
Debbie McAnally, GAC Business Manager
Raycheal Shaheed, GAC Administrative Assistant

1. ROLL CALL The meeting was called to order by Chairman Driver.

2. MINUTES There being no additions or corrections to the minutes of the regular meeting held January 22, 2013, **Motion** was made by Sheri Stevens, seconded by Howard Gay, to accept the minutes as submitted. **Motion carried** - unanimous.

3. DOWNTOWN
GARLAND
REVITALIZATION Neil Montgomery, Sr. Managing Director of Development Services, presented a presentation on the Downtown Garland Redevelopment Project.

4. RULES OF
PROCEDURE Chairman Driver gave an overview of the changes made to the By-Laws of the Garland Cultural Arts Commission adopted July 21, 1986. The changes were incorporated into the Rules of Procedure of the Garland Cultural Arts Commission which have replaced the By-laws. **Motion** was made by Howard Gay, seconded by Harlan Seagren, to accept the Rules of Procedure of the Garland Cultural Arts Commission as submitted. **Motion carried** – unanimous.

5. DIRECTOR'S REPORT Included in the Director's Report were monthly reports for January, February and March, 2013 for the Granville Arts Center, The Atrium, and Plaza Theatre. Patty Granville reported that revenues and attendance were slightly lower this quarter for the Granville Arts Center Complex. She explained that the rigging and dimmer replacement project for the Brownlee Auditorium resulted in 5 weeks of reserved time that was required.

Ms. Granville also discussed the status of the online box office ticketing software. Chairman Driver reported that she and Ms. Granville met with Mayor Ronald Jones and Mayor Pro Tem John Willis earlier this year to explain the Policies and Procedures for the Granville Arts Center. The meeting was very positive and the project is underway.

6. ADJOURN There being no further business to come before the Commission, **Motion** was made by Harlan Seagren, seconded by Blanca Sanchez, to adjourn. **Motion carried** – unanimous.

SUBMITTED BY:

APPROVED BY:

Patty Granville, Secretary

DeAnne Driver, Chairman