Minutes of the Library Board Regular Meeting Garland, Texas February 11, 2013 Page 1 of 3

The Library Board of the City of Garland, Texas convened in regular session at 6:00 p.m. on Monday, February 11, 2013 in the Central Library Board Room with the following members present:

Bettye Haynes Chair
Robert Brandon, Jr. Board Member
Patricia Boone Board Member
Julius Irozuru Board Member
Mike McCorstin Board Member
Jerry Redden Board Member
Barbara Stanley Board Member

STAFF PRESENT:

Claire Bausch Connie Moss Kathleen Cizek Gail Brigham-Payne Director of Libraries Assistant Director

Public Services Administrator Administrative Office Coordinator

1. ROLL CALL

Chair Haynes called the meeting to order at 6:00 p.m.

- APPROVAL OF THE MINUTES OF THE DECEMBER 10, 2012 MEETING
 Motion was made by Mike McCorstin, seconded by Bob Brandon, that the Minutes
 of the December 10, 2012 meeting be approved as submitted.
 Motion carried.
- 3. TMLDA ACHIEVEMENT OF EXCELLENCE IN LIBRARIES AWARD LETTER Garland's library received notice that it will receive the Texas Municipal Library Director's Association Achievement of Excellence Award for 2012. The library was among 30 of 562 public libraries in Texas selected to receive the award. Board Members discussed a tentative date to attend a City Council meeting to receive the award from Mayor Jones. The library has been selected to receive the award every year, beginning in 2005.

4. APPROVAL OF PUBLIC COMPUTER USE POLICY

Board Members were provided copies of the recommended Public Computer Use Policy, as reviewed at their last meeting. Chair Haynes called for a **motion** to approve the Policy. Patricia Boone **moved** and Mike McCorstin **seconded the motion**. **All in favor. None opposed.**

5. APPROVAL OF PUBLIC COMPUTER USE POLICY SUPPORTING DOCUMENTS
Board Members were provided with copies of the existing supporting documents as
well as the recommended revised supporting documents. Revisions to the

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supporting documents for the Public Computer Use Policy were reviewed. Chair Haynes called for a **motion** to approve the Supporting Documents. Patricia Boone **moved** and Julius Irozuru **seconded the motion**. **All in favor**. **None opposed**.

6. BRIEFING ITEMS

A. Capital Improvements Program 2013 Project Status

Board Members were notified the 2013 CIP was approved by the City Council on February 5, 2013 and informational copies of pages 1-18 of the Proposed Capital Improvements Program were provided. Board Members viewed the slide presentation on Department CIP requests, as presented to the City Council, as well as informational slides on Downtown Development, Phase 2. Chair Haynes reported on communication efforts with City Council Members and a discussion followed regarding improvements to the process.

B. Migration to New Statewide Interlibrary Loan System Update

Library Board Members were notified that the new online interlibrary loan service went live on February 4, 2013. Board Members were provided with a copy of the following items:

- Need a book the Garland libraries do not own?, Neighbors ad, February 1, 2013, page 7G
- Libraries to Offer New Online Request Capability, Garland City Press, Volume 21, Issue I, February 2013, page 1
- Library webpage for Texas Group Catalog

C. State and National Surveys on Public Libraries: Texas Public Libraries: Economic Benefits and Return on Investment, December 2012

Not discussed due to time limits. Board Members were provided with a copy of Texas Public Libraries: Economic Benefits and Return on Investment, cover sheet from a report by the Bureau of Business Research, IC2 Institute, and the University of Texas at Austin, prepared for the Texas State Library and Archives Commission, December 2012.

D. Public Technology Programs and Pathfinders

In addition to popular public technology programs, the Library's Marketing Team has developed technology instruction sheets for patrons. Copies of program fliers and instruction sheets were provided:

- I Plugged it in, Now What? Computer Skills Class January 10 and February 16, 2013
- Up and running: Getting on the Internet, Computer Skills Class January 31 and February 28, 2013
- Facebook 101: Introduction to Facebook

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- Downloadable Books Clinics: Talk to an Expert about Downloading Library Books – January 17 and January 26, 2013
- Downloading Books from the Library's Digital Media Catalog
- OverDrive Media Console and Adobe Digital Editions
- Kindle or Kindle App; Downloading Library E-Books
- Kindle Fire: OverDrive App, Downloading Library E-Books & Audio Books
- Kindle Fire HD: OverDrive App, Downloading Library E-Books & Audio Books
- iPad, iPhone, iPod Touch: OverDrive App, Downloading E-Books
- iPod/MP3 Player, Audio Books, Downloading E-Books
- NOOK Downloading Library E-Books
- NOOK Color & Nook Tablet Downloading Library Ebooks

D. Adult and Children's Program Marketing in January and February January and February programs were highlighted and Library Board Members were provided adult and children's program flyers:

• Guys & Dolls; Senior Social Hour @ the Library - January 12, 2013

- The Academy Awards: Oscar's Winners and Losers, Senior Social Hour @ the Library – February 7, 2013
- Ask-A-Lawyer, Programs for Adults February 9, 2013
- · You may get a Garland library card, paycheck enclosure for City employees
- Tween Scene: Origami Master, Program for Pre-Teens February 7 and February 14, 2013
- Spring Storytimes, Storytimes for Children January 7 to April 27, 2013
- Wee Read, Storytimes for Babies January 9 to April 24, 2013
- January and February ACCESS Newsletters

7. FUTURE AGENDA ITEMS

- A. Recent State and National Surveys on Public Libraries
- B. Overview of the Library's Foreign Language Collections

8. ADJOURN

Meeting was adjourned at 8:10 p.m.

Library Board	
Signed:	Attest:
Bettye Haynes, Chair	Claire Bausch, Director of Libraries