

The Garland Cultural Arts Commission of the City of Garland met at 4:00 p.m. in regular session on Tuesday, October 16, 2012 in the Granville Arts Center meeting room.

Members Present: DeAnne Driver, Chair
Howard Gay, Treasurer
Harlan Seagren
Sheri Stevens
Reta Day
Blanca Sanchez
JoAnn Traylor
Craig Wright
Claudia Porras

Staff Present: Patty Granville, Director of Cultural Facilities
Debbie McAnally, GAC Business Manager
Raycheal Shaheed, GAC Administrative Assistant
Kim Pajot, GAC Marketing/Box Office/Plaza Theatre Manager

Visitors Present: Robert Carter Austin, Garland Symphony Orchestra
Emily Priest, Garland Symphony Orchestra
Deborah Hawkins, Garland Symphony Orchestra
Bethany Thomey, Garland Symphony Orchestra

1. ROLL CALL The meeting was called to order by Chairman Driver.
2. OFFICERS ELECTION Officers were elected for the 2012-2013 fiscal year. DeAnne Driver was re-elected as Chair of the Commission and Sheri Stevens was re-elected Vice-Chair. Patty Granville was elected Secretary. (According to the By-Laws "The Secretary of the Commission shall be the Executive Director of the Performing Arts Center," now known as the Patty Granville Arts Center.)
3. MINUTES There being no additions or corrections to the minutes of the regular meeting held July 17, 2012, **Motion** was made by Sheri Stevens, seconded by Harlan Seagren, to accept the minutes as submitted. **Motion carried** - unanimous.
4. LANDMARK SOCIETY The Landmark Society requested renewal of the Use Agreement with the City of Garland for the Landmark Museum, the Lyles House and the Railroad Car currently located in Garland Heritage Park, as they may be relocated onto other land within the City from time to time. **Motion** was made by Howard Gay, seconded by Sheri Stevens, to

recommend renewal of the agreement, extending from December 1, 2012 through November 30, 2013. **Motion carried** – unanimous.

5. GSO DISCUSSION OF TICKETING

Representatives from the Garland Symphony Orchestra spoke to the Commission on the new ticketing software they have purchased. Patty Granville reported regarding the Granville Arts Center's upcoming addition of online ticketing which would be available this year. She explained the City's policies and PCI compliance issues. Ms Granville also stated that once the Granville Arts Center online ticketing system is in place, Affiliate Arts Groups will be required to use this system for all performances in the Brownlee Auditorium and Small Theatre in order to maintain their Affiliate status. During the current 2012-2013 season, GSO will be able to use their own ticketing system and continue their Affiliate status.

6. DIRECTOR'S REPORT

Included in the Director's Report were monthly reports for June, July, August and September, 2012 for the Granville Arts Center, Atrium, Pace House and Plaza Theatre. Ms. Granville explained the reports and stated that revenues exceeded annual projections for the Granville Arts Center Complex.

Ms. Granville reported on the new projector at the Plaza Theatre. The projector is available for rental and is being used by the City of Garland for free movies being shown to the public. She also announced that The Atrium at the Granville Arts Center was just voted "Venue of the Year" by The Dallas/Fort Worth Chapter of the Association of Wedding Professionals.

7. ADJOURN

There being no further business to come before the Commission, **Motion** was made by Harlan Seagren, seconded by Blanca Sanchez, to adjourn. **Motion carried** – unanimous.

SUBMITTED BY:

APPROVED BY:

Patty Granville, Secretary

DeAnne Driver, Chairman