The Garland Cultural Arts Commission of the City of Garland met at 4:00 p.m. in regular session on Tuesday, April 17, 2012 in the Granville Arts Center meeting room.

Members Present:	DeAnne Driver, Chair Howard Gay, Treasurer Harlan Seagren Sheri Stevens Reta Day Blanca Sanchez JoAnn Traylor Sandra Lockhart
Members Absent:	Craig Wright
Staff Present:	Patty Granville, Director of Cultural Facilities Debbie McAnally, GAC Business Manager Raycheal Shaheed, GAC Administrative Assistant
Visitors Present:	C.B. Luce, President, Garland Civic Theatre Jennifer Phillips, Treasurer, Garland Civic Theatre

1. ROLL CALL — The meeting was called to order by Chairman Driver.

2. MINUTES — There being no additions or corrections to the minutes of the regular meeting held January 17, 2012, **Motion** was made by Sheri Stevens, seconded by Harlan Seagren, to accept the minutes as submitted. **Motion carried** - unanimous.

3. GARLAND CIVIC THEATRE UPDATE — C.B. Luce, President of the Board, Garland Civic Theatre, gave an update on the new GCT Board officers and members. He addressed the issues of late payments, season ticket orders, IRS negotiations, and the plan of action GCT will put into place to correct the situation. Jennifer Phillips, Treasurer, gave an update on the current financial status. Plans include having their 2011-2012 season paid in full by the time the next grant period begins. They extended an invitation to GCAC to attend their board meetings which are held the third Tuesday of each month at Garland Civic Theatre, 108 N. State Street on the Downtown Square.

4. REVIEW AND APPROVAL OF POLICY REVISIONS FOR THE GAC AND PLAZA THEATRE

Section 8.2 of the Granville Arts Center Policies and Procedures, Part II Affiliate Organizations, Section 8 – General Rules, states: Affiliate groups should not expect GAC Staff to sell tickets at the GAC Box Office for Affiliate groups whose performances are not being given at the GAC.

The Commission discussed changes and additions as follows:

Granville Arts Center
8.2 GAC Staff is not required to sell tickets at the GAC Box Office for Affiliate groups whose events are given in facilities that are not owned by the City of Garland.

(new)
8.5 Affiliate groups will be required to use the GAC Box Office computerized ticketing system for all events taking place in the Small Theatre and Brownlee Auditorium.

Plaza Theatre
(new)
6.7 Affiliate groups are limited to 12 weekend days (Friday, Saturday and Sunday) at the Affiliate rate per calendar year (excluding peak usage times, see Section 7.1.1). Additional weekend dates may be rented at the regular non profit rate. All weekdays are available at the Affiliate rate.

Motion was made by Howard Gay, seconded by Sheri Stevens, to revise and add sections as stated. **Motion carried** - unanimous.

5. DIRECTOR'S REPORT

Included in the Director's Report were monthly reports for January and February, 2012 for the Granville Arts Center, Atrium, Pace House and Plaza Theatre. Ms. Granville reported revenues are up for the Granville Arts Center and The Atrium. The Plaza Theatre and Pace House revenues are consistent with last year. The Granville Arts Center Complex is off to a good start for FY12.

7. ADJOURN

There being no further business to come before the Commission, **Motion** was made by Sandra Lockhart, seconded by Harlan Seagren, to adjourn. **Motion carried** – unanimous.

SUBMITTED BY:

APPROVED BY:

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Patty Granville, Secretary

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DeAnne Driver, Chairman