COMMUNITY MULTICULTURAL COMMISSION (CMC)
MINUTES OF THE MEETING HELD
THURSDAY, MAY 19, 2011

MEMBERS PRESENT:	**MEMBER ABSENT:**	**STAFF PRESENT:**
Jennifer Nguyen, Chair	Henry Hammons, II	Priscilla Wilson
Sunbola Ashimi, Vice Chair	Hubert Hartin	Cheryl Ziriax
Chekeitha Gray	Jennifer Najera Hague	
Dassa Giles	John S. Fleming	
Deo Sookdeo		**GUESTS:**
Kaushalya Siriwardana		None
Martha Melaku		
Minerva Moreno		

Call To Order:
The meeting was called to order at 6:18 p.m. by Chair Jennifer Nguyen.

Approval of Minutes:
Motion made by Sunbola Ashimi; second by Kaushalya Siriwardana to approve the minutes of the April 21, 2011 meeting.

Guest Comments:
None

Chair's Briefing:
Jennifer Nguyen shared that the Code Cares "Go and Be Project" had great participation and that she helped prepare food for the event. The CMC was represented by Hubert Hartin, Deo Sookdeo, Chekeitha Gray and John Fleming, who helped coordinate the event.

The CLUE subcommittee met via Teleconference on May 16th.

Dassa Giles and Jennifer Nguyen attended the City of Garland council meeting on May 17th to receive the Asian Proclamation. An article was in the newspaper the following day.

Staff Briefing:
DFW Calendar – Priscilla suggested that, at the next meeting, the Multicultural Affairs subcommittee be responsible for recommending to the CMC body what events the CMC needs to participate in. The chair of the subcommittee agreed to look into the events.

Sunbola recommended to have our team-building event at JD's Kabob's on June 23rd at 6:00 p.m.

The CMC members present made a decision to have two dates available for the Robert's Rules of Order training/refresher course on Wednesday, June 22 at 6:00 p.m. (Minerva, Henry, and Jennifer Nguyen) and Thursday, June 23 at 4:00 p.m. (Dassa, Jennifer Nguyen, Kausha, and Deo).

Committee Reports/Discussion:

Ad hoc Committee

- No report

Communication, Learning, Understanding & Education (CLUE)

- CMC Brochure – Will try to finalize before next meeting
  - Will present the draft at the next meeting
- CMC Letter of Introduction – Will present the draft at the next meeting
- Website – Have brochure in several languages online
  - Possibly have community help translate
- Reports to Council – Provide at least annually, if not quarterly reports to council.
  - Would like to present at August meeting
  - Sunbola proposed that someone in the CLUE committee provide a draft of the presentation to the June meeting; Deo agreed.
- CMC Topic of the Month – no report

Community Services

- **Senior Awareness Day**
  - Will be held August 6th in Richardson
  - Deo will compile the CMC members' suggestions for the Senior Awareness Day planning committee.
    - Email ideas to Deo within 7 days
- **Baylor's Diversity Fair**
  - At least 18 countries will be represented
  - We should plan to have at least 500 giveaways
  - Need to have at least 3 volunteers (Kaushalya, Dassa, Deo, and Sunbola)
  - The event will take place on Friday, July 15 from 9 a.m. – 3 p.m.
  - Would like to have a CMC logo table skirt and/or banner as well as an updated CMC Brochure
  - Suggested shifts for the fair are:
    - 9:00 a.m. – 11:00 a.m. (setup)
    - 11:00 a.m. – 1:00 p.m.
    - 1:00 p.m. – 3:00 p.m.
  - Minerva and Kaushalya will put a story board together with pictures of past events as well as articles
  - Giveaway items: Post-it notes, pens, and pencils
  - Kaushalya suggested that the CMC buy items to hand out
  - Motion made by Dassa; second by Minerva that we spend up to $750 to purchase items for giveaways; approved.

Multicultural Affairs

- **Event Updates**
  - Mosaic Festival – October 1, 2011
    - Minerva and Dassa will visit the Hollabaugh Recreation Center
    - Motion made by Dassa; second by Minerva that the CMC pay for the Community Center room for the Mosaic Festival; approved.
    - Release the Plaza if we can rent the room at the Hollabaugh Recreation Center

CMC Meeting Dates and Future Agenda Items

a. June 23, 2011 – team building event
b. July 21, 2011
c. August 18, 2011 (Priscilla may not be able to attend)

Announcements

Jennifer Nguyen will not be available July 4-20; Deo will not be available July 20 thru August 12.

Adjourn

Motion made by Jennifer Nguyen to adjourn the meeting at 7:30 p.m., second by Martha Melaku; approved.

Submitted by: **Cheryl Ziriax, CMC Secretary**

Approved by Committee: **June 23, 2011**

Approved by: **Jennifer Nguyen, CMC Chair**