# CLEAN FLEETS NORTH TEXAS RECOVERY ACT PROJECT Monthly Project Status Report

1.	Performing Party Name: City of Garland					
2.	Reporting on Scope Activity Number(s): ARRA-CFNT-01					
3.	Reporting Period (month): May 2011					
4.	Description of work/grant activities completed during this month.					
	Leasing Company has been located and the award winner will be notified on May 18 <sup>th</sup> after Council consent agenda is acted upon on the 17 <sup>th</sup> . The leasing company will wire funds to dealerships within 24 hours of notification. Two (2) of the vehicles should be in the possession of the city by May 20, 2011. The remaining two (2) will follow prior to October 2011.					
5.	Dollar amount of work/grant activities completed during this month.					
	\$0.00					
6.	Describe any problems or difficulties encountered.					
	Internal city procurement glitches involving locating the leasing company within a timely manner may have created a problem with one of the dealerships holding 2 of the GM Volts. We will know officially by May 18, 2011. If this situation becomes reality we already have an agreement with Lynn Smith Chevy to order two additional units that will be delivered prior to October 2011.					
7.	Are the difficulties impacting your project deliverables or timeline?					
	Yes but should not create problems with October timeline.					
8.	Discussion of work/grant activities to be completed during the next reporting period.					
	<ul> <li>Delivery to the city of a minimum of two (2) vehicles from the dealership</li> <li>City department assignment of the vehicles</li> <li>GM Volt training</li> <li>GM Volt vehicles wrap designs completed for 2 vehicles and installs inpresent (completed)</li> </ul>					
	GM Volt vehicle wrap designs completed for 2 vehicles and installs inprocess/completed					
9.	Are you a Certified Disadvantaged Business Enterprise (DBE)?  No X Yes (if yes, attach Certification)					
10.	If you answered yes to question 9, what type of business enterprise (check all that apply): Historically Underutilized Business (HUB) Small Business Enterprise (SBE) Labor Surplus Area Firms (LSAF) Woman-owned Business Enterprise (WBE) Minority-owned Business Enterprise (MBE)					

#### 11. Performing Party Contractor information: Not Applicable.

Name & Address (City, State, Zip Code-4 digit)	Dollar Value	DUNS #	Product Code	DBE Certification (attach Certificate)
				HUB SBE WBE MBE LSAF
				HUB SBE WBE MBE LSAF
				HUB SBE WBE MBE LSAF
				HUB SBE WBE MBE LSAF
				HUB SBE WBE MBE LSAF

#### Contact information of person completing report:

Print Name:

**David Jacobs** 

Telephone:

(972) 205-2490

Email Address:

djacobs@garlandtx.gov

#### **Certification Statement**

I certify to the best of my knowledge and belief that the data provided on this Monthly Project Status Report are correct and complete, and in compliance with all provisions of the Agreement.

PERFORMING PARTY

Signature

David Jacobs Print Name

05/16/2011 Date

## CLEAN FLEETS NORTH TEXAS RECOVERY ACT PROJECT Monthly Project Status Report

- 1. Performing Party Name: City of Garland
- 2. Reporting on Scope Activity Number(s): ARRA-CFNT-08
- 3. Reporting Period (month): May 2011
- 4. Description of work/grant activities completed during this month.

Leasing Company has been located and the award winner will be notified on May 18<sup>th</sup> after Council consent agenda is acted upon on the 17<sup>th</sup>. The leasing company will wire funds to dealerships within 24 hours of notification. Two (2) of the vehicles should be in the possession of the city by May 20, 2011. The remaining two (2) will follow prior to October 2011.

Work remains in progress for the development of the RFP for selecting vendor for purchase of electric infrastructure equipment portion of grant. A meeting is scheduled with Fleet Director on May 19, 2011 to finalize RFP specifications.

5. Dollar amount of work/grant activities completed during this month.

\$0.00

6. Describe any problems or difficulties encountered.

Internal city procurement glitches involving locating the leasing company within a timely manner may have created a problem with one of the dealerships holding 2 of the GM Volts. We will know officially by May 18, 2011. If this situation becomes reality we already have an agreement with Lynn Smith Chevy to order two additional units that will be delivered prior to October 2011.

Also, work on the RFP for the infrastructure has been slowed due to unavoidable internal situations.

7. Are the difficulties impacting your project deliverables or timeline?

No

- 8. Discussion of work/grant activities to be completed during the next reporting period.
  - Delivery to the city of a minimum of two (2) vehicles from the dealership
  - City department assignment of the vehicles
  - GM Volt training
  - GM Volt vehicle wrap designs completed for 2 vehicles and installs in-process/completed
  - RFP development for electric recharging infrastructure (when received Garland Power/Light staff will install)
- 9. Are you a Certified Disadvantaged Business Enterprise (DBE)?
  No X Yes (if yes, attach Certification)

10.	If you answered yes to question 9, what type of business enterprise (check all that apply):
	Historically Underutilized Business (HUB)
	Small Business Enterprise (SBE)
	Labor Surplus Area Firms (LSAF)
	Woman-owned Business Enterprise (WBE)
	Minority-owned Business Enterprise (MBE)
11.	Performing Party Contractor information: Not Applicable.

Name & Address (City, State, Zip Code-4 digit)	Dollar Value	DUNS#	Product Code	DBE Certification (attach Certificate)
GPL crews will install electric recharging infrastructure when received.				HUB SBE WBE MBE LSAF
				HUB SBE WBE MBE LSAF
				HUB SBE WBE MBE LSAF
				HUB SBE WBE MBE LSAF
				HUB SBE WBE MBE LSAF

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<u>David Jacobs</u> Print Name

05/16/2011

Date