

The Garland Cultural Arts Commission of the City of Garland met at 4:00 p.m. in regular session on Tuesday, January 18, 2011 in the Granville Arts Center meeting room.

Members Present: DeAnne Driver, Chair
Howard Gay, Treasurer
Harlan Seagren
Reta Day
Sandra Lockhart
Blanca Sanchez
JoAnn Traylor
Craig Wright

Members Absent: Sheri Stevens

Staff Present: Jim Stone, Managing Director of Parks, Recreation &
Cultural Arts
Patty Granville, Director of Cultural Facilities
Dolores Smith, GAC Business Manager
Raycheal Shaheed, GAC Administrative Assistant
Debbie McAnally, Plaza Theatre Manager

Visitors Present: Janet Black, President, Garland Civic Theatre
Celeste Rogers
Kyle McClaran
Richard Eads

1. ROLL CALL The meeting was called to order by Chairman Driver.

2. MINUTES There being no additions or corrections to the minutes of the regular meeting held October 19, 2010, **Motion** was made by Harlan Seagren, seconded by Sandra Lockhart, to accept the minutes as submitted. **Motion carried** - unanimous.

3. PRIVILEGES AND AFFILIATE STATUS OF GARLAND CIVIC THEATRE
Section 7.5 of the Granville Arts Center Policies and Procedures states:

Any Affiliate organization that becomes over ninety (90) days delinquent on rental fees will have GAC building privileges suspended and may be subject to losing Affiliate status. Appeals may be made to the GCAC where there are

extenuating circumstances, and the final decision as to continuing Affiliate status rests with the GCAC.

As of January 1, 2011, Garland Civic Theatre had failed to make any payments on an unpaid amount of \$4,751.25, which was over 90 days behind plus an additional \$3,405.75 for a total of \$8,157.00 currently owed to the City. Patty Granville reported that GCT brought several checks the previous week which more than caught them up for the overdue amount. Three checks were received from Garland Civic Theatre totaling \$5,751.25. GCT is no longer 90 days in arrears for Granville Arts Center rental fees. In addition a letter was received from GCT, signed by board members, with their proposed payment plan for the balance remaining. Therefore, there was no need for discussion of this item.

4. REVIEW OF POLICIES AND PROCEDURES

Each year the Granville Arts Center staff reviews the policies and procedures for the Granville Arts Center and Plaza Theatre. Revisions were presented to the Commission as an update.

5. DIRECTOR'S REPORT

Included in the Director's Report were monthly reports for October and November, 2010. Ms. Granville reported that revenues for all facilities are still close to last year's amounts. She noted that Box Office revenues have increased with the new changes for Box Office use. Ms. Granville also reported that attendance is down for all the groups.

Harlan Seagren requested that the Commission consider the possibility of acquiring public art for the downtown area similar to some of the other cities in the area. After discussion, Chairman Driver appointed Harlan Seagren, Blanca Sanchez, Reta Day, JoAnn Traylor and herself to meet as a committee at 4:00 p.m. on a Tuesday in February, to be determined at a later date. The Public Art Committee will brainstorm for ideas to develop a plan for a future public art project.

4. ADJOURN

There being no further business to come before the Commission, **Motion** was made by Howard Gay, seconded by Blanca Sanchez, to adjourn. **Motion carried** – unanimous.

SUBMITTED BY:

APPROVED BY:

Patty Granville, Secretary

DeAnne Driver, Chairman