



**Administrative Services Committee
Minutes of the April 8, 2014 Meeting**

Members Present: Council Member Stephen Stanley, Chairman
Council Member Jim Cahill
Council Member Anita Goebel

Guests Present: Council Member B.J. Williams

Staff Present: Brad Neighbor - City Attorney
Bryan Bradford - Assistant City Manager
Greg Conley - Assistant Police Chief
Richard Briley - Managing Director, Health and Code Compliance

The meeting was called to order at 4:30 p.m. by Council Member Stephen Stanley.

(1) Approval of February 10, 2014 Meeting Minutes.

Minutes were approved.

(2) Considered regulation related to the sale and use of e-cigarettes.

In the February 10th meeting, the Committee recommended that e-cigarettes have the same restrictions for minors as the current ordinance that regulates tobacco use. Brad Neighbor, City Attorney was instructed to draft an ordinance for the Committee's review. The Committee voted to take the draft ordinance to the full body of the Council.

(3) Review of City Council Policies.

Brad Neighbor, City Attorney discussed some of the format and inconsistencies that exist in the current Council Policies. Mr. Neighbor was instructed to prepare drafts and recommendations for the Committee to focus on.

The meeting was adjourned at 5:05 p.m.

Submitted by: Bryan L. Bradford, Staff Liaison

Date: May 20, 2014

Signed: Stephen W. Stanley, Chairman

Date May 20, 2014