

AGENDA

**CITY COUNCIL WORK SESSION
City of Garland
Work Session Room, City Hall
200 North Fifth Street
Garland, Texas
July 1, 2013**

6:00 p.m.

DEFINITIONS:

Written Briefing: Items that generally do not require a presentation or discussion by the staff or Council. On these items the staff is seeking direction from the Council or providing information in a written format.

Verbal Briefing: These items do not require written background information or are an update on items previously discussed by the Council.

Regular Item: These items generally require discussion between the Council and staff, boards, commissions, or consultants. These items are often accompanied by a formal presentation followed by discussion.

**[Public comment will not be accepted during Work Session
unless Council determines otherwise.]**

NOTICE: The City Council may recess from the open session and convene in a closed executive session if the discussion of any of the listed agenda items concerns one or more of the following matters:

(1) Pending/contemplated litigation, settlement offer(s), and matters concerning privileged and unprivileged client information deemed confidential by Rule 1.05 of the Texas Disciplinary Rules of Professional Conduct. Sec. 551.071, TEX. GOV'T CODE.

(2) The purchase, exchange, lease or value of real property, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Sec. 551.072, TEX. GOV'T CODE.

(3) A contract for a prospective gift or donation to the City, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Sec. 551.073, TEX. GOV'T CODE.

(4) Personnel matters involving the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee. Sec. 551.074, TEX. GOV'T CODE.

(5) The deployment, or specific occasions for implementation of security personnel or devices. Sec. 551.076, TEX. GOV'T CODE.

(6) Discussions or deliberations regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the territory of the City and with which the City is conducting economic development negotiations; or

to deliberate the offer of a financial or other incentive to a business prospect of the sort described in this provision. Sec. 551.087, TEX. GOV'T CODE.

(7) Discussions, deliberations, votes, or other final action on matters related to the City's competitive activity, including information that would, if disclosed, give advantage to competitors or prospective competitors and is reasonably related to one or more of the following categories of information:

- generation unit specific and portfolio fixed and variable costs, including forecasts of those costs, capital improvement plans for generation units, and generation unit operating characteristics and outage scheduling;
- bidding and pricing information for purchased power, generation and fuel, and Electric Reliability Council of Texas bids, prices, offers, and related services and strategies;
- effective fuel and purchased power agreements and fuel transportation arrangements and contracts;
- risk management information, contracts, and strategies, including fuel hedging and storage;
- plans, studies, proposals, and analyses for system improvements, additions, or sales, other than transmission and distribution system improvements inside the service area for which the public power utility is the sole certificated retail provider; and
- customer billing, contract, and usage information, electric power pricing information, system load characteristics, and electric power marketing analyses and strategies. Sec. 551.086; TEX. GOV'T CODE; Sec. 552.133, TEX. GOV'T CODE]

(6:00) 1. Written Briefings:

- a. Change Order No. 1 – Term Contract for Ready Mix Concrete** **Oliver**

Council is requested to consider authorizing Change Order No. 1 in the amount of \$58,173.15 with Cooper Concrete Company. The provisions of the term contract allow for two optional renewal periods. The first term of this contract expires on August 1, 2013. The vendor, Cooper Concrete, has indicated that their costs have increased and have requested an increase of 3.4% for the first contract renewal. If Council concurs, this item will be scheduled for formal consideration at the July 16, 2013 Regular Meeting.

Item	Key Person
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(6:10) 2. Verbal Briefings:

- a. Stage 3 Water Restrictions** **Baker**

At the request of Council Members B. J. Williams and Stephen Stanley, staff will brief Council on the current Stage 3 water restrictions.

- b. Automatic Assistance Agreement with Dallas Fire Department** **Knight**

The Garland Fire Department and Dallas Fire Department have had an automatic assistance agreement in place dating back to 1989. Staff will brief Council on modifications to the original agreement whereby Dallas will respond to Garland's portion of I-635 in return for Garland's joint response to Dallas' portion of I-30 and Rowlett Road bridges over Lake Ray Hubbard, the Barnes Bridge Luminant Power Plant, the 300 block of Gloria Road, Elgin B. Robertson Park, Cypress Cove, Hwy. 190 bridge, and the Miller Road bridge over Lake Ray Hubbard.

- c. TEX-21 Panama Canal Mission** **Campbell**

Council Member Tim Campbell will provide a presentation on the TEX-21 Panama Canal Mission.

d. Marketing and Events Committee Update **Willis**

Mayor Pro Tem John Willis, chair of the Marketing and Events Committee, will update Council on the Star-Spangled Spectacular at Firewheel Town Center.

3. Discuss Appointments to Boards and Commissions **Council**

*Lauren Purser – Garland Youth Council (Campbell)
Kier Crawford – Garland Youth Council (Goebel)
Brenda Mata – Garland Youth Council (Goebel)
Kylie Beene – Garland Youth Council (Stanley)
Mindy Vu – Garland Youth Council (Willis)
Aquila Runyan – Garland Youth Council (Willis)
Leah Gattus – Garland Youth Council (LeMay)
Kelsey Kenison – Garland Youth Council (LeMay)*

4. Consider the Consent Agenda **Council**

A member of the City Council may ask that an item on the consent agenda for the next regular meeting be pulled from the consent agenda and considered separate from the other consent agenda items. No substantive discussion of that item will take place at this time.

5. Announce Future Agenda Items **Council**

A member of the City Council, with a second by another member, or the Mayor alone, may ask that an item be placed on a future agenda of the City Council or a committee of the City Council. No substantive discussion of that item will take place at this time.

(7:45) 6. Council will move into Executive Session **Council**

**EXECUTIVE SESSION
AGENDA**

1. Discuss personnel matters involving the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee. Sec. 551.074, Tex. Gov't Code.

Pending/contemplated litigation, settlement offer(s), and matters concerning privileged and unprivileged client information deemed confidential by Rule 1.05 of the Texas Disciplinary Rules of Professional Conduct. Sec. 551.071, Tex. Gov't Code.

Discussions, deliberations, voting on, and taking final action with regard to any competitive matter, that being a utility-related matter that is related to the City's competitive activity, including commercial information, and would, if disclosed, give advantage to competitors or prospective competitors including any matter that is reasonably related to the following categories of information:

- (A) generation unit specific and portfolio fixed and variable costs, including forecasts of those costs, capital improvement plans for generation units, and generation unit operating characteristics and outage scheduling;
- (B) bidding and pricing information for purchased power, generation and fuel, and Electric Reliability Council of Texas bids, prices, offers, and related services and strategies;
- (C) effective fuel and purchased power agreements and fuel transportation arrangements and contracts;
- (D) risk management information, contracts, and strategies, including fuel hedging and storage;
- (E) plans, studies, proposals, and analyses for system improvements, additions, or sales, other than transmission and distribution system improvements inside the service area for which the public power utility is the sole certificated retail provider; and
- (F) customer billing, contract, and usage information, electric power pricing information, system load characteristics, and electric power marketing analyses and strategies;

Sec. 551.806; Sec. 552.133, Tex. Gov't Code.

- a. Consider the appointment of a representative to the Texas Municipal Power Agency.
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(9:00) 7. Adjourn

Council

(Estimated time to consider)



Meeting: Work Session

Date: July 1, 2013

Policy Report

CHANGE ORDER NUMBER 1 TO BL 5152 TERM CONTRACT FOR READY MIX CONCRETE

ISSUE

Change Order Number 1 to BL 5152 in the amount of \$58,173.15 (a 3.4% increase) as requested by the vendor as a Producer Price Index (PPI) related increase for the renewal of this term contract.

OPTIONS

1. Authorize the City Manager to execute Change Order Number 1 with Cooper Concrete Company and allocate the additional funds necessary for contract renewal.
2. Take no action.

RECOMMENDATION

Staff recommends that Council consider approval of Option 1 and direct the City Manager to execute Change Order Number 1 in the amount of \$58,173.15 with Cooper Concrete Company. If Council concurs, this item will be scheduled for formal consideration at the July 16, 2013 Regular Meeting.

COUNCIL GOAL

Consistent Delivery of Reliable City Services

BACKGROUND

On July 17, 2012, the City Council awarded Bid No. 2976-12 to Cooper Concrete Company in the amount of \$1,710,975.00. Blanket Order BL 5152 was issued on July 27, 2012. The first term of this contract expires on August 1, 2013.

CONSIDERATION

The provisions of this term contract allow for two optional renewal periods. Prior to each renewal, the vendor is allowed to submit a request for an increase in the contract based on the PPI. The vendor, Cooper Concrete Company, has indicated that their costs have increased and they have requested an increase of 3.4% for the first renewal of this contract. Cooper Concrete has been the City's ready mix concrete vendor for several years, and this is the first PPI related increase they have requested since 2007.

ATTACHMENT(S)

None

Submitted By:

Steven L. Oliver, P.E.
Director of Streets

Date: June 24, 2013

Approved By:

William E. Dollar
City Manager

Date: June 24, 2013



City Council Item Summary Sheet

Work Session

Date: July 1, 2013

Agenda Item

Stage 3 Water Restrictions

Summary of Request/Problem

At the request of Council Members B. J. Williams and Stephen Stanley, staff will brief Council on the current Stage 3 water restrictions.

Recommendation/Action Requested and Justification

Council discussion.

Submitted By:

Approved By:

William E. Dollar
City Manager



City Council Item Summary Sheet

Work Session

Date: July 1, 2013

Agenda Item

Automatic Assistance Agreement with Dallas Fire Department

Summary of Request/Problem

The Garland Fire Department and Dallas Fire Department have had an automatic assistance agreement in place dating back to 1989. This agreement was signed and approved by the City Managers and the respective City Councils of Garland and Dallas at that time. There have been some modifications to the original agreement through the years, signed by the respective fire chiefs, due to the standing original agreement.

The two fire departments began to discuss revisions to this agreement due to the reduction of an engine company at Garland Fire Station 5. The issue is that when Station 5 is responding to the agreed upon Dallas response area, Garland Fire Station 4 is the next closest unit to protect fire district 5. Prior to losing the second engine company, Garland had adequate backup for fire station 5.

Subsequently, Garland and Dallas have agreed upon a modification of the original agreement, whereby Dallas will respond to Garland's portion of I-635 in return for Garland's joint response to Dallas' portion of I-30 and Rowlett Road bridges over Lake Ray Hubbard, the Barnes Bridge Luminant Power Plant, the 300 block of Gloria Road, Elgin B. Robertson Park, Cypress Cove, Hwy. 190 bridge, and the Miller Road bridge over Lake Ray Hubbard.

Recommendation/Action Requested and Justification

Council discussion.

Submitted By:

Approved By:

**William E. Dollar
City Manager**



City Council Item Summary Sheet

Work Session

Date: July 1, 2013

Agenda Item

TEX-21 Panama Canal Mission

Summary of Request/Problem

Council Member Tim Campbell will provide a presentation on the TEX-21 Panama Canal Mission.

Recommendation/Action Requested and Justification

Council discussion.

Submitted By:

Approved By:

**William E. Dollar
City Manager**



City Council Item Summary Sheet

Work Session

Date: July 1, 2013

Agenda Item

Marketing and Events Committee Update

Summary of Request/Problem

Mayor Pro Tem John Willis, chair of the Marketing and Events Committee, will update Council on the Star-Spangled Spectacular at Firewheel Town Center.

Recommendation/Action Requested and Justification

Council discussion.

Submitted By:

Approved By:

William E. Dollar
City Manager