The Garland Cultural Arts Commission of the City of Garland met at 4:00 p.m. in regular session on Tuesday, July 16, 2013 in the Granville Arts Center meeting room.

Members Present: DeAnne Driver, Chair

Howard Gay Craig Wright Blanca Sanchez Claudia Porras Harlan Seagren JoAnn Traylor

Members Absent: Reta Day

Sheri Stevens

Staff Present: Patty Granville, Director of Cultural Facilities

Debbie McAnally, GAC Business Manager

Raycheal Shaheed, GAC Administrative Assistant

1. <u>ROLL CALL</u> The meeting was called to order by Chairman Driver.

2. <u>MINUTES</u> There being no additions or corrections to the minutes of the

regular meeting held April 16, 2013, **Motion** was made by Blanca Sanchez, seconded by Claudia Porras, to accept the minutes as

submitted. Motion carried - unanimous.

3. <u>DOWNTOWN</u>
<u>REVITALIZATION</u>
UPDATE

Patty Granville reported on the temporary move of the Pace House and the Lyles House to the lot behind the Arts Center. The Depot and Train Car will be moving to a permanent location soon. She also reported that the City is in the process of purchasing the building that is owned by the Garland Civic Theatre. Since parking is no longer available at City Hall, a valet service for patrons may be contracted in the future if the need exists.

4. <u>DIRECTOR'S REPORT</u> Included in the Director's Report were monthly reports for April,

May and June, 2013 for the Granville Arts Center, The Atrium, and Plaza Theatre. Patty Granville reported that revenues are up for The Atrium, but slightly lower for the Granville Arts Center and Plaza Theatre this quarter. The rigging and dimmer replacement project for the Brownlee Auditorium resulted in several weeks of reserved time between the months of December

and February.

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Ms. Granville also discussed the status of the online box office ticketing software. A contract has been signed by the City of Garland and Seat Advisor. The target date to go online is mid-August.

5. ADJOURN

There being no further business to come before the Commission, **Motion** was made by Howard Gay, seconded by Harlan Seagren, to adjourn. **Motion carried** – unanimous.

| SUBMITTED BY:              | APPROVED BY:            |
|----------------------------|-------------------------|
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|                            |                         |
|                            |                         |
| Patty Granville, Secretary | DeAnne Driver, Chairman |